



NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION  
APPLICATION FOR ACCESS TO RECORDS  
(See Instructions on Reverse Side)

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• TO THE DEPARTMENT OF ENVIRONMENTAL CONSERVATION:

I hereby apply to inspect the following records under the provisions of the Freedom of Information Law:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

After inspection, should I desire copies of all or part of the records inspected, I will identify the records to be copied and hereby offer to promptly pay the established fees. (Cost of reproduction or 25c per page as applicable). Contact me if cost will exceed \$ \_\_\_\_\_.

Name (Print or type) \_\_\_\_\_ Telephone No. \_\_\_\_\_

Attention of: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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• TO THE APPLICANT:

—Records Provided

The reproduction costs for the records provided are \$ \_\_\_\_\_

Records have been (partially, fully) provided. (If not fully provided, date when records are expected to be fully provided: \_\_\_\_\_)

—Records Not Available

Records cannot be found after diligent search

The Department is not the custodian for records indicated

—Records Denied

I hereby certify that access to the records—or part of the records—circled above has been denied to the applicant for the reason(s) checked below:

Specifically exempt by other statute

Unwarranted invasion of personal privacy

Would impair present or imminent contract awards or collective bargaining negotiations

Are examination questions or answers

Are inter-agency or intra-agency materials that are not:

- statistical or factual tabulations or data
- instructions to staff that affect the public
- final agency policy or determinations; or
- external audits, including but not limited to audits performed by the comptroller and the federal government

Are trade secrets

Would endanger the life or safety of any person

Are compiled for law enforcement purposes and which, if disclosed would:

- interfere with law enforcement investigations or judicial proceedings
- deprive a person of the right to a fair trial or impartial adjudication
- identify a confidential source or disclose confidential information relating to a criminal investigation, or
- reveal criminal investigative techniques or procedures, except routine techniques and procedures

Are computer access codes

Identification of records withheld (attach listing if additional space is required) and/or explanation if appropriate:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Records Custodian Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_